

Minutes of Regular Meeting

The Board of Directors Fort Cherry School District

A Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, March 27, 2017, beginning at 6:30 PM in the Library of the Elementary Center located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

Mr. Louis Ursitz	Mr. Christopher Lauff
Mrs. Jeanine Miles	Mrs. Cynthia Gaskill
Mrs. Jodi McKay	Mrs. Melinda Errett
Mr. Cory Matchett	Ms. Loretta Kendall

The following members were excused/absent:

Mrs. Tina Cottrill

The following non-members were present:

Dr. Jill M. Jacoby, Superintendent
Mrs. Jessica L. Drylie, Business Manager
Mrs. Lori A. Cowden, Secretary to the Superintendent/Board Secretary
Mr. John Smart, Solicitor, Andrews and Price

The following community members were present:

Lon Libert – Mt. Pleasant Twp.
Eugene Briggs – Mt. Pleasant Twp.
Debbie Schaub – Mt. Pleasant Twp.
Juliann Sepesy – Robinson Twp.
Cat Lodge - Robinson Twp.
Nicole Borovich - Midway

- I. Executive Session (6:30 PM)
- II. Call to Order, Pledge of Allegiance, Roll Call
By Whom: Mrs. McKay Time: 7:00 PM

- III. Approval of Agenda - Regular Meeting of March 27, 2017
1st: Mrs. Errett 2nd: Mr. Ursitz Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the agenda of the Regular Meeting of March 27, 2017. Motion passed unanimously.

IV. Presentations

A. Elementary Students of the Month – Mrs. Baughman and Dr. Jacoby presented certificates and pencils to the students.

B. Tech Lit/STEAM – Dr. Craig presented the students who have been involved with Tech Lit/STEAM projects.

V. Remarks by Visitors (As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

Cathy Lodge – Robinson Twp. – discussed the air monitors that have been placed on the school property have been tampered with and asks the Board to look into this accusation. She would like to create a committee on the air monitoring for educational purposes.

- VI. Action on the approval of Minutes
1st: Mrs. Errett 2nd: Mrs. Miles Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the Minutes of February 27, 2017. Motion passed unanimously.

VII. Secretary's Correspondence

There was no Secretary's Correspondence.

VIII. Treasurer's Actions

- A. Action on the approval of the Bills for Payment
1st: Mrs. Miles 2nd: Mr. Lauff Motion: 8-0

Mrs. Miles made a motion, which was seconded by Mr. Lauff that the Board approve the Bills for Payment. Motion passed unanimously.

- B. Action on the approval of the Treasurer's Report Account Summary
1st: Mr. Lauff 2nd: Mr. Matchett Motion: 8-0

Mr. Lauff made a motion, which was seconded by Mr. Matchett that the Board approve the Treasurer's Report Account Summary. Motion passed unanimously.

- C. Action on the approval of the Budget Control Report
1st: Mr. Lauff 2nd: Mr. Ursitz Motion: 8-0

Mr. Lauff made a motion, which was seconded by Mr. Ursitz that the Board approve the Budget Control Report. Motion passed unanimously.

IX. Reports

A. Board Reports

Mr. Lauff reported on Vo-Tech's request to keep the refund that they normally give back to the District. He also asked if an analysis of the students that have completed the Career Path program be gathered. He also asked for a report on the students who have taken AP and STEM classes and what they are doing now.

B. Solicitor's Report

There was no Solicitor's Report.

C. Superintendent's Reports

The Superintendent's Report has been attached to these official minutes.

X. Old Business

XI. Personnel and Curriculum

- A. Action on the approval of a Paraprofessional for the Elementary from the Order of Merit List
1st: Mrs. Errett 2nd: Mr. Ursitz Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board hire Janet Siegfried as a Paraprofessional for the Elementary from the Order of Merit List at an hourly wage of \$11.47. Motion passed unanimously.

B. Action on the approval of two (2) 4-Hour Cleaners from the Order of Merit List

1st: Mrs. Errett

2nd: Mr. Ursitz

Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve Devon Degenkolb and T. Robert Sterling as 4-hour cleaners from the Order of Merit List at a salary of \$15.78 per hour. Motion passed unanimously.

C. Acknowledge the request from Jackie Artim for maternity leave for school year 2017 – 2018

The Board acknowledged the request from Jackie Artim for maternity leave for school year 2017-2018.

XII. Buildings and Grounds

A. Action on the approval of the proposal from Burns and Scalo for the installation of the metal wall panel system to High School roof wall at a cost not to exceed \$15,000. (Funds coming out of General Fund - Maintenance) (Tabled from January & February Meeting)

1st: Mr. Matchett

2nd: Mr. Ursitz

Motion: 0-8

Mr. Matchett made a motion, which was seconded by Mr. Ursitz that the Board approve the proposal from Burns and Scalo for the installation of the metal wall panel system to High School roof wall at a cost not to exceed \$15,000. Motion failed.

Action on the approval of the proposal from G & W Roofing, not to exceed \$18,500

1st: Mr. Ursitz

2nd: Mr. Matchett

Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mr. Matchett that the Board approve the proposal from G & W Roofing, not to exceed \$18,500. Motion passed unanimously.

XIII. Transportation

XIV. Finance

A. Action on the approval of the Preliminary Administrative Budget for the 2017-2018 school year

1st: Mr. Ursitz

2nd: Mrs. Miles

Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Miles that the Board approve the Preliminary Administrative Budget for the 2017-2018

school year. Motion passed unanimously.

- B. Action on the approval of the 1 year service agreement with Hickory Telephone Company for telephone and internet services. (Price remains the same from 2016-2017)

1st: Mrs. Errett

2nd: Mr. Ursitz

Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve of the 1 year service agreement with Hickory Telephone Company for telephone and internet services. (Price remains the same from 2016-2017). Motion passed unanimously.

XV. Technology

XVI. Athletics

- A. Acknowledge the resignation from Jackie Artim as the Varsity Volleyball coach effective February 23, 2017

The Board acknowledged the resignation from Jackie Artim as the Varsity Volleyball coach effective February 23, 2017 and thanked her for her service.

- B. Action on the approval of two (2) Track volunteers

1st: Mrs. Errett

2nd: Mr. Ursitz

Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz to approve Erin Allison and Christina Cushey as Track volunteers. Motion passed unanimously.

- C. Action on the approval of a Softball volunteer

1st: Mrs. Errett

2nd: Mr. Ursitz

Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve Victor Rodenski as a Softball volunteer. Motion passed unanimously.

XVII. Activities

- A. Action on the approval of a donation from a student activity fundraiser to a local family in the amount of \$8,260.12

1st: Mrs. Errett

2nd: Mr. Ursitz

Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve a donation from a student activity fundraiser to a local family in the amount of \$8,260.12. Motion passed unanimously.

XVIII. Textbooks and Supplies

XIX. Policy

- A. Action on the approval Policy #626 - Federal Fiscal Compliance (2nd read)
1st: Mrs. Errett 2nd: Mr. Lauff Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Lauff that the Board approve Policy #626 - Federal Fiscal Compliance (2nd read). Motion passed unanimously.

- B. Action on the approval of Policy #626.1 - Travel Reimbursement - Federal Programs (2nd read)
1st: Mrs. Errett 2nd: Mr. Lauff Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Lauff that the Board approve Policy #626.1 - Travel Reimbursement - Federal Programs (2nd read). Motion passed unanimously.

- C. Action on the approval of Policy #827 - Conflict of Interest (2nd read)
1st: Mrs. Errett 2nd: Mr. Lauff Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Lauff that the Board approve Policy #827 - Conflict of Interest (2nd read). Motion passed unanimously.

- D. Action on the approval of the revisions to Policy #11 - Principles of Governance and Leadership
1st: Mrs. Errett 2nd: Mr. Lauff Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Lauff that the Board approve revisions to Policy #11 - Principles of Governance and Leadership
Motion passed unanimously.

- E. Action on the approval of the revisions to Policy #609 – Investments
1st: Mrs. Errett 2nd: Mr. Lauff Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Lauff that the Board approve revisions to Policy #609 – Investments. Motion passed unanimously.

- F. Action on the approval of the revisions to Policy #610 - Purchases Subject to Bid
1st: Mrs. Errett 2nd: Mr. Lauff Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Lauff that the Board approve revisions to Policy #610 - Purchases Subject to Bid. Motion passed unanimously.

- G. Action on the approval of the revisions to Policy #611 - Purchases Budgeted
1st: Mrs. Errett 2nd: Mr. Lauff Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Lauff that the Board approve revisions to Policy #611 - Purchases Budgeted. Motion passed unanimously.

- H. Action on the approval of the revisions to Policy #612 - Purchases Not Budgeted
1st: Mrs. Errett 2nd: Mr. Lauff Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Lauff that the Board approve revisions to Policy #612 - Purchases Not Budgeted. Motion passed unanimously.

- I. Action on the approval of the revisions to Policy #613 - Cooperative Purchasing
1st: Mrs. Errett 2nd: Mr. Lauff Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Lauff that the Board approve revisions to Policy #613 - Cooperative Purchasing. Motion passed unanimously.

- J. Action on the approval of the revisions to Policy #702 - Gifts, Grants, Donations
1st: Mrs. Errett 2nd: Mr. Lauff Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Lauff that the Board approve revisions to Policy #702 - Gifts, Grants, Donations. Motion passed unanimously.

- K. Action on the approval of the revisions to Policy #223 - Student Driving (Proposed by student body)
1st: Mrs. Errett 2nd: Mr. Lauff Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Lauff that the

Board approve revisions to Policy #223 - Student Driving (Proposed by student body). Motion passed unanimously.

XX. Miscellaneous

A. Action on the approval of a Junior High Student Council Sponsor

1st: Mrs. Errett

2nd: Mrs. Miles

Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve Richard Briggs as the Junior High Student Council Sponsor. Motion passed unanimously.

XXI. Executive Session

1st: Mr. Lauff

2nd: Mrs. Errett

Motion: 8-0

Mr. Lauff made a motion, which was seconded by Mrs. Errett that the Board go into Executive Session. Motion passed unanimously and the Board went into Executive Session at 8:42 PM. Executive Session ended at 9:43 PM.

XXII. Adjournment

1st: Mrs. Errett

2nd: Mr. Ursitz

Motion: 8-0

Time: 9:49 PM

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board adjourn the Regular Meeting of March 27, 2017 at 9:49 PM. Motion passed unanimously.

Jodi A. McKay, Board President

Lori A. Cowden, Board Secretary